In-Pew Weekend Liturgy Aid

Including the “Celebrant’s Script”

This Liturgy Aid, provided to Parishes and Music Directors, offers assistance in planning parish liturgies for House of Charity solicitation weekend:

- Hymns and Universal Prayer recommendations have been provided by the Diocesan Worship Office to help pair the Gospel of the day with the Appeal theme of “Who is My Neighbor?”.
- The “Celebrant’s Script” with suggested homily segues for both Winter and Summer parishes begins on page 5.

Since Bishop Sullivan is unable to preach at every Mass in every Church for the House of Charity solicitation weekend, he has prepared a video that ties in the opportunity we have to live the Gospel through support of the Annual Appeal. The video DVD is included in your 2020 materials received at Launch and can be streamed from our website, www.camdendiocese.org/hoc.

Pastors are asked to forward these materials to their staff for planning purposes, and to their clergy who will assist with these liturgies.
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PREPARATION: PRIOR TO IN-PEW SOLICITATION WEEKEND

1. Mail the “Pastor’s Pre-In-Pew Letter” to your parishioners 1 to 3 weeks prior to your in-pew solicitation. Sample provided at the end of this booklet, on your parish data flash drive and on the House of Charity website (“Parish Team Resources” link).

2. Arrange to have the “Special Bulletin Insert” in your Parish Bulletin, to run the weekend prior to the House of Charity solicitation. Sample provided at the end of this booklet, on your parish data flash drive and on the House of Charity website (“Parish Team Resources” link).

3. Provide your music ministry with a copy of the music suggestions.

4. Set up and test your DVD equipment.

5. Provide a copy of the Homily Segues and “Celebrant’s Script for Appeal Weekend” (provided in this booklet) at the ambo for all Masses.

6. Incorporate one or more of the suggested petitions (suggestions provided at the end of this booklet) into the Universal Prayer.

7. Deliver the pledge cards and pens/pencils to church for the weekend of the In-Pew Solicitation.

8. Instruct your ushers on how and when to distribute the pledge cards and pencils/pens, and how and when to collect them:
   - Please note that there are two ways to collect the completed pledge cards during the Mass. This Guide describes both options.
   - If your ushers will be collecting your completed pledge cards, please prepare them to do so.
MUSIC SUGGESTIONS

For English and Spanish Speaking Congregations:

MUSIC SUGGESTIONS

Some may be common to all publishers; some may appear in only one publisher’s resource. Some may be familiar to congregations, while some may be new and therefore may be suitable for choir / solo alone as a prelude or during the offertory.

If these are unavailable to you, consider using songs available to you with themes of service, discipleship, social concern, and/or ministry and mission. On February 1st and 2nd, consider songs that also put forward themes of light and salvation along with the other themes mentioned.

Selections Especially Appropriate For February 1st and 2nd, 2020

Epiphany Carol (Francis Patrick O’Brien – GIA)
Lord, Whose Love in Humble Service (A. Bayly)
We Are the Light of the World (J. A. Greif)
The Servant Song (R. Gillard)
We Are Called (D. Haas)
Here I Am, Lord (D. Schutte)
Go in Peace to Love and Serve the Lord (P. Inwood – OCP)
This Little Light of Mine (Traditional)
God Has Chosen Me (B. Farrell)
Brilla (I. Diaz – OCP)
Yo Creo en las Promesas de Dios (D. Poli)
Brille Tu Luz (E. Garcia y R. Lopez – OCP)
Señor, Tú Eres Nuestra Luz (C. Gabarain)
Christ, Be Our Light / Sé Nuestra Luz (B. Farrell)
During Lent, to Reinforce “Who is My Neighbor?” Consider Using

Gracious God (J. Manibusan – OCP)
In These Days of Lenten Journey (R. Manalo – OCP)

Selections Especially Appropriate For May 23rd and 24th, 2020

Celtic Alleluia: Sending Forth (C. Walker – OCP)
Companions on the Journey (C. Landry)
The Wondrous News (D. Schutte – OCP)
The Spirit Sends Us Forth to Serve (D. Dufner – OCP)
Go Make a Difference (S. Angrisano – OCP)
Love One Another (B. Dufford – OCP)
Alabare al Señor (E. Garcia y R. Lopez)
Bendigamos al Señor (Tradicional / P. de Corbeil)
For the Life of the World (D. Haas / J. Judge – GIA)
Amén. El Cuerpo de Cristo (J. Schiavonne – OCP)
Pan de Vida (B. Hurd and P. Moriarty)
Para Amar como Tú (S. Fernández / J. Manibusan)
Que la Gracia y el Amor / May the Grace and Love (J. Cortez – OCP)
Other Appropriate Selections

Make the Love of God Known (R. Modlin – OCP)
Help Us Accept Each Other (F. Kaan – Hope Publishing, Worship Hymnal)
God of the Hungry (S. Soper – OCP)
All Are Welcome (M. Haugen – GIA) or All Are Welcome/All Belong (Manibusan - OCP)
Here at This Table (Whitaker – OCP)
Jesus, Savior, Friend and Brother (K. Kiel – OCP)
Ubi Caritas (several versions available from different publishers)
Somos el Cuerpo de Cristo (J. Cortez - OCP)
Unidos (S. Fernandez y J. Manibusan – OCP)

OFRENDAS:

A special Spanish-language celebrant’s script and liturgy called “OFRENDAS – la Viuda de las dos Monedas” has been provided to all parishes with Spanish-language worship sites.

A electronic copy of “OFRENDAS” can be found in your 2020 Appeal Launch materials on the parish data flash drive and in the “Parish Team Resources” and “Español” sections of the House of Charity web pages: www.camdendiocese.org/hoc.
Homily segues for Winter Solicitation Weekend  
(February 1st and 2nd, 2020 – The Presentation of the Lord)

1st Reading : Malachi 3: 1-4  
Responsorial Psalm : Psalm 24: 7 - 10  
2nd Reading : Hebrews 2: 14-18  

In today’s Gospel reading, Mary and Joseph bring Jesus to the Temple for presentation according to the law of Moses. The child Jesus is called holy, and is consecrated to the Lord. By following this Jewish tradition, Mary and Joseph participate in God’s work of presenting His Son to the world, as the fulfillment of the Old Testament law. Both Simeon and Anna recognize Jesus as the long-awaited Savior and give thanks to God for the gift of His Son.

This year, the House of Charity – Bishop’s Annual Appeal asks the question: “Who is My Neighbor?” and challenges us to obey the law of love, to follow the command of Jesus to love our neighbor as ourselves. Do we, like Simeon and Anna, recognize Jesus, in the faces of our neighbors?

Today’s responsorial Psalm asks another question: “Who is this king of glory?” and instructs us to open the gates to let the Lord in! What can we do to welcome the king of glory into our lives? In what ways are we called to help bring the Lord into the lives of our neighbors? In what ways did this King serve others and how are we called to do the same?

The House of Charity serves people around the diocese in a variety of ministries and offers us an opportunity to be the face of Jesus to our neighbors who are most in need. Your donation will bring the love of Christ to many of our neighbors in so many ways.

> show House of Charity video <  
(Celebrant’s Script continues after next page)
Homily segues for Summer Solicitation Weekend  
(May 23rd and 24th, 2019 – 7th Sunday of Easter –  
Dates May be Modified if Necessary)

1st Reading:      Acts 1: 12-14  
Responsorial Psalm:  Psalm 27: 1, 4, 7-8  
2nd Reading:      Peter 4: 13-16  
Gospel:            John 17: 1-11a

In today’s Gospel reading, Jesus reflects on the ways that he has accomplished  
the work God had entrusted him to do on earth, and asks God to glorify him as  
he prepares to leave the world. Jesus also prays for those who remain in the  
world after him as he has been glorified in them. What works did they continue in  
Jesus’ name? What work does God entrust to us during our time here on earth?  
How can we help fulfill Jesus’ message of eternal life and his mission to heal the  
sick…, comfort the sorrowful…, clothe the naked …, feed the hungry…?

This year, the House of Charity – Bishop’s Annual Appeal asks the question:  
“Who is My Neighbor?” and challenges us to continue Jesus’ mission and  
ministry, and love our neighbor as ourselves.

The House of Charity serves people around the diocese in a variety of ministries  
and offers us an opportunity to continue the work of Jesus by helping our  
neighbors who are most in need. Your donation will bring the love of Christ to  
many of our neighbors in so many ways.

> show House of Charity video <
(Celebrant’s Script continues on next page)

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OFRENDA: A special Spanish-language celebrant’s script and liturgy called  
“OFRENDA – la Viuda de las dos Monedas” has been provided to all parishes with  
Spanish-language worship sites.

A hard copy of “OFRENDA” can be found in your 2020 Appeal Launch  
materials. Electronic versions are on your parish data CD and in the “Parish  
Team Resources” and “Español” sections of the House of Charity web pages:  
www.camdendiocese.org/hoc.

> show House of Charity video <
Local parish needs: All parishes that achieve goal receive 10% of all funds collected up to the goal, and 75% of all funds collected above the goal.

- If you are able to increase your donation by just 10%, you will help our parish support the ministries that bring God’s love to those in need.
- Some may not be aware, the average gift to the House of Charity is just over $365.00. Many give more and many give less. If we could increase donations closer to $365, the Diocese will reach our goal of $7.85 million.

- Due to the success of last year’s campaign, our parish received $__________ in January and we anticipate receiving $___________ in April this year to assist with our needs here locally.

[Note for celebrant:] Speak personally about one of the case components. Passionately explain why YOU personally feel so strongly about the importance of that particular ministry. People will be more apt to give if the celebrant is passionate and enthusiastic about how the House of Charity – Bishop’s Annual Appeal can benefit the Church. Examples may include a personal story of a family assisted by Catholic Charities, or a local seminarian who will receive assistance.

You should have received a letter from Bishop Sullivan asking you to prayerfully consider a sacrificial gift to the House of Charity. You should have received a letter from me, the pastor, asking you to support the House of Charity. I personally ask you now, to make a commitment to support the vital programs that help us to live the Gospel both in our parish and throughout the diocese.
I am pleased to announce that already over $____________ has been raised towards the minimum Diocesan need of $7.85 million. As a sign of support for the Annual Appeal, the priests and deacons alone have contributed $____________! I am also proud to announce that here at our own parish we have already raised $____________ on a goal of $____________ from only _____ families. This is a generous average gift of $____________! By your gift to the House of Charity, you are responding to God’s call to share His compassion and love with others.

As this important effort continues, we now invite all families of our parish to participate and join us in making a sacrificial pledge that will assist countless other families who do not have the corporal or spiritual benefits that we enjoy. This weekend has been designated as Bishop’s Appeal Weekend.

This effort is so important and vital to sustaining ministries that go beyond our parish abilities to serve locally, so I want us to pray together as we begin. I ask that the ushers/volunteers pass out the special cards to each family at this time. I ask that at least one representative from each family take a commitment card and pencil, and first turn to the prayer at the back of the card.

[PAUSE]

With prayerful consideration, we can make our sacrifice a personal reflection of our particular financial situation and appreciation for the gifts we have been given. With that in mind, we pray the prayer on the reverse of your in-pew cards together:

O Merciful God

You are the provider of all that we are and all that we have.

You open wide your hand to provide for the needs of every living creature.

Make us always grateful for your loving Mercy and grant that we may be faithful stewards of your gifts;

Through Jesus Christ our Lord,

Who with You and the Holy Spirit lives and reigns

One God forever and ever. Amen.
We are asking each family to consider a pledge today, if you have not already done so. Our goal is for an informed decision from every family. Since we hope to reach every family about the importance of the House of Charity – Bishop’s Annual Appeal, your completion of a card today will let us know that we may not need to contact you by mail or by phone. By making a pledge, you have the opportunity to perpetuate that sacrifice over a period of time, just as the needs of others continue over a period of time.

The sacrifices you make so that others can experience God’s presence in their lives will be richly rewarded.

I would bet that most people in this room above about the age of 8 could complete this card on their own with their name, address, phone, email and parish.

HOWEVER, here is what will be helpful to our parish staff, and the House of Charity staff at the diocese, in the way you fill out the card.

1) Use your formal name: Mr. and Mrs. Robert (and Amanda) Smith
   a. After you write out your name, we will be matching it up with a label that has your ID# on it. This makes sure you don’t get your son’s or daughter’s pledge mail. Although if they want to pay for yours, I’m sure you won’t mind. They may not wish to pay yours however.
   b. Robert and Amanda Smith could be Father and Daughter, so the formal version using your title helps us.
   c. Smith Family can be a problem too – I think you understand…

2) PLEASE WRITE OUR PARISH NAME AND CITY – This makes sure we receive credit toward our goal. If you miss writing it, we have to write it and that takes more time. If we miss it too, your gift could be attributed to the wrong parish.

We’re asking every “DONOR” to complete a card (could be more than 1 per family). Even if you’ve already made your gift, if you have not received an acknowledgement from us yet, please complete a card now so we can be sure we have not missed you – AND SO YOU DON’T RECEIVE ANY ADDITIONAL MAIL OR CALLS.
God is calling you to a gift that is specific to your ability of sacrifice. You’re asked to complete that pledge amount now by checking one of the boxes. Remember, a pledge over a period of time, enables you to extend your sacrifice.

If you’ve already given your gift to me or one of the staff, or if you donate through your workplace giving program, I thank you for your pro-active concern in making a difference, and ask you now to please check that box.

If you prefer to make a donation online, you will find a shortened URL and QR code for your use. Please know, the online method for donations is secure.

Please check the box to pledge your prayers for the holy discernment of people choosing their life’s vocation, so they will listen to and be guided by the Holy Spirit.

Please note our new vocations:
14 seminarians in formation for the priesthood;
and 13 candidates in formation for the permanent diaconate!

To help us “Go Green,” please add your email address.

Finally, please sign and date the card on the line provided.
COLLECTING THE CARDS – 2 OPTIONS

PLEASE collect the cards during the Mass!!
If cards are taken home, they get forgotten
and this makes your team have to work harder to collect these gifts.

Option #1 – Parishioners fill out card and one family representative comes forward to drop it in a basket in front of altar.

Regardless of your decision, please fill out a card today. I ask one representative from each family to then come forward to drop your commitment card in the basket in front of the altar. On behalf of all those who will be assisted by your generosity, you have my deepest gratitude. Thank you and God bless.

[At this time the organist can play a few minutes of one of the suggested pieces or other light music while parishioners fill out their cards, and drop their cards in the basket.]

Option #2 – Parishioners fill out card and ushers come around to collect cards.

Regardless of your decision, please fill out a card today. In a few minutes I will have the ushers come around to collect all the cards. On behalf all those who will be assisted by your generosity, you have my deepest gratitude. Thank you and God bless.

[At this time the organist can play a few minutes of one of the suggested pieces or other light music while parishioners fill out their cards. Cue the ushers to collect the cards in the collection baskets once parishioners look like they have completed their cards.]

PLEASE collect the cards during the Mass!!
If cards are taken home, they get forgotten
and this makes your team have to work harder to collect these gifts.
SUGGESTIONS FOR THE UNIVERSAL PRAYER

February 1st and 2nd, 2020
For Francis, our Pope, and Dennis, our Bishop … for all bishops, priests, deacons, and religious who serve the Church … for all who imitate the example of Jesus so as to shine brightly as a light for all: Let us pray to the Lord.

For all who will be asked to respond this year to the House of Charity - Bishop’s Annual Appeal … for all who respond generously so that the Diocese of Camden may strive to fulfill God’s law with humility and joy, caring for our neighbors in need: Let us pray to the Lord.

For all who have responded so generously in the past to the House of Charity - Bishop’s Annual Appeal, and for all who continue to grow in wisdom, strength and God’s favor: Let us pray to the Lord.

For all who will benefit from the programs and services funded by the House of Charity, may they welcome in the King of Glory and find care and comfort in Christian community: Let us pray to the Lord.

OTHER WEEKENDS
For our Pastors and all volunteers to be inspired with true hope in the benefits of the House of Charity campaign as they invite all to join in the mission of showing God’s love to one another and to the whole world: Let us pray to the Lord.

For those who hear Christ’s invitation to love our neighbor as ourselves … For those who respond to the call to share compassion and charity throughout our Diocese and beyond: Let us pray to the Lord.

For the grace of God to be known through those who assist the neediest among us, and for those who see the face of Jesus in all of our fellow men and women: Let us pray to the Lord.

For sufficient funding of the House of Charity – Bishop’s Annual Appeal, in order to keep our vital programs operating and reaching those who are the most vulnerable, especially those who are poor, elderly, ill, or disabled: Let us pray to the Lord.

DURING LENT
For those who offer prayers, fasting and almsgiving for the success of the House of Charity – Bishop’s Annual Appeal: Let us pray to the Lord.
PRE-IN PEW LETTER FROM PASTOR

Suggested wording for the pastor’s letter to your parishioners prior to the in-pew solicitation. Recommended to be sent on parish letterhead with the pastor’s signature, 1-3 weeks before in-pew weekend (mid to late January for Winter parishes; early to mid-May for Summer parishes).

Electronic versions can be found in the “Parish Team Resources” section of the House of Charity website www.camdendiocese.org/hoc and on your 2020 parish data flash drive.

SAMPLE PRE-IN PEW LETTER FROM PASTOR
(Recommended to be sent on parish letterhead with pastor’s signature, 1-3 weeks prior to the in-pew solicitation.)

Month Day, 2020

Name
Address
Address 2
City, State Zip

Dear ______________:

Very soon, you will receive a letter from Bishop Sullivan that will include the 2020 House of Charity – Bishop’s Annual Appeal materials.

The theme of this year’s appeal – “Who is My Neighbor?” – is a reminder of Jesus Christ’s call to us as a Catholic Community to care for each other. Often times we think about who our neighbors are, they are the people you see today, sitting all around you. So are the people across town, the people three towns over, even those halfway around the world. Your neighbor is anyone in need.

By supporting the House of Charity – Bishop’s Annual Appeal, you are supporting your neighbors who comprise the programs and ministries of the Diocese of Camden. These ministries serve the physical, emotional and spiritual needs of the hungry and challenged. When we support the House of Charity, we strengthen our Catholic community and the world around us.

Please prayerfully consider joining us once again.

May God continue to bless you and your family.

Sincerely,

Rev. __________________
**2020 APPEAL: “WHO IS MY NEIGHBOR?”**

“Love the Lord your God with all your heart and with all your soul and with all your mind. This is the first and greatest commandment. And, the second is like it: ‘Love your neighbor as yourself.’ All the Law and the Prophets hang on these two commandments.”

These words of Jesus remind us to love and support our neighbors in their time of need. Through the House of Charity – Bishop’s Annual Appeal, we strive to do that throughout the six counties of the Diocese of Camden.

**SOCIAL, COMMUNITY AND HEALTH CARE SERVICES**

Your generosity provides services through Catholic Charities offices in each county of South Jersey. In addition, Home and Parish Healthcare Services of the Diocese of Camden brings new life and spirit into the hearts of those we cherish the most – our elderly and disabled, along with their families and caregivers. Together, we offer support to the weak, vulnerable, and disenfranchised.

**EVANGELIZATION AND FAITH FORMATION**

Lay leadership training, intercultural ministries, ministry with the deaf and persons with disabilities, marriage enrichment, adult faith formation, liturgical catechesis and other evangelization efforts, along with your gifts, kindle the fire of faith into a bright beacon for all to see.

**YOUTH, YOUNG ADULT AND CAMPUS MINISTRIES**

Your donation enables programs like Summer in the City, Catholic Scouting, Theology on Tap, college campus ministries and Newman Centers, and support for a growing number of parish-based Youth Ministry programs and many more activities to build community and prepare our youth and young adults for the mission that God has chosen for them.

**VOCATIONS, SEMINARIAN & PERMANENT DIACONATE FORMATION, CARP OF PRIESTS**

Your support ensures that pastors and clergy continue to bring the light of Jesus into the world. Through prayers and support, we currently have 16 seminaris studying for the priesthood in the Diocese of Camden.

**CATHOLIC EDUCATION – “FORMING MINDS AND HEARTS IN GRACE”**

Catholic schools are an integral part of the teaching mission of the Church. Catholic schools build faith, develop leadership ability and provide academic excellence in a safe environment. Your gift will help keep tuition affordable for families to send children to schools that will support Catholic values, develop character and provide academic excellence.

**INCENTIVES FOR PARISH INITIATIVES**

When our parish collects its goal amount, up to 10% is returned to our parish for our local charitable needs. Additionally, 75% of all funds received above our parish goal will also be returned to our parish to foster our charitable and ministerial work.

Now we invite all parishioners to participate in this important effort. During House of Charity Appeal Weekend, please make your sacrificial gift to help continue the mission of the Church here in the Diocese of Camden!
IN-PEW CARD

Hard copies were provided in your 2020 Launch Materials. An electronic version can be found on the House of Charity website www.camdendiocese.org/hoc under “Ways to Give”, then “Mail a Check”.

To support the House of Charity, I am pleased to give

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<th>Daily Sacrifice</th>
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or One Time Payment: $  

- Please charge me Visa, MasterCard, AmEx, Discover
- Card Number: ____________________________
- Expiration Date: __________/__________
- Parish office, please call me at the number below for this info.
- I have already made my sacrificial gift to the House of Charity
- through my workplace giving program
- directly to the Pastor
- I am thinking about my decision. Please call me.
- I am unable to make a pledge today.


Signed: ____________________________  Date: ____________________________

Please make your check payable to the “House of Charity”

Merciful God,
You are the provider of all that we are and all that we have.

You open wide your hand to provide for the needs of every living creature.

Make us always grateful for your loving Mercy and grant that we may be faithful stewards of your gifts;

Through Jesus Christ our Lord,
Who with You and the Holy Spirit lives and reigns
One God forever and ever.

Amen.
CAMPAIGN PRAYER

“Who is My Neighbor?”

Heavenly Father,

We know that You love us so much. Help us in turn, to love our neighbors as Jesus, your son, has taught us. We have never seen You, but if we love each other, we know that You will live in us and Your love will be brought to full expression in us.

Help us to be kind to all people, tenderhearted, forgiving one another. Help us to remember our neighbors in their time of need. We pray that our neighbors near and far will know Jesus more deeply in their lives and that we can flourish together as the Catholic Community of South Jersey.

We ask this through Christ our Lord, Amen.