

ACCEPTABLE USE POLICY FOR TECHNOLOGY AVAILABLE AT SCHOOL (STAFF)

The Technology available at _____ School is for the use of the students and faculty for educational purposes. In order to use the technology services of this school, users must understand and accept the following Acceptable Use Policy.

Internet access is available to students and teachers in our school. The access is offered to further educational goals by facilitating resource sharing and promoting innovative worldwide learning opportunities for students and staff. Material viewed, created and/or stored on the technology is not guaranteed to be private and may be reviewed by the school and/or network administrators at any time to insure that usage is appropriate, has a legitimate educational purpose and is in conformance with this Policy.

Internet access means access to computers and people all over the world and makes material available that may not be considered appropriate. Any user found searching a site deemed offensive will receive disciplinary action. Depending on the offense, the consequences may include loss of technology use privilege, disciplinary action up to and including reprimand, suspension, dismissal and/or criminal complaint.

Unacceptable use of the technology includes but is not limited to:

- Doing anything with respect to hardware, software, or programming, which results in damage to the technology or inconvenience to others.
- Violating the privacy of any student, employee or any other individual.
- Revealing home phone numbers, addresses, or other personal information.
- Transmitting or receiving profane, obscene, pornographic, or other objectionable materials.
- Transmitting material threatening to another person, whether or not such threatening action is delivered.
- Using the technology to bully another individual or group.
- Copying proprietary information, including software, in violation of applicable law.
- Plagiarizing, which is taking someone else's words, ideas, or findings and presenting them as your own without properly giving credit to the sources.
- Using the network for personal reasons unrelated to schoolwork, assignments, or legitimate educational purposes.
- Using the network for financial gain, a business activity or any illegal activity.
- Creating, transmitting or introducing computer viruses.
- Deliberately trying to degrade or disrupt system performance. (Such acts may also be viewed as criminal activity under applicable local, state, or federal law.)
- Transmitting product advertisement or political lobbying.
- Violating any local, state or federal rule or regulation.
- Exploring or transmitting information that that conflicts with Catholic moral values
- Granting access to unauthorized persons, either by intentional action or unintentional action (i.e. failure to log off)

The use of our school's technology, including Internet use, is a privilege, not a right.

I, _____, HAVE READ AND/OR HEARD THE ABOVE ACCEPTABLE USE POLICY READ TO ME. I FULLY UNDERSTAND THE CONTENTS AND WILL ABIDE BY THE POLICY. I UNDERSTAND THE SANCTIONS CONNECTED WITH VIOLATIONS OF THIS POLICY.

Signature

Date